



Scullen Leadership Center
131 E. Washington Street,
Suite 1A
Appleton, WI

**Board of Education
Minutes**

Monday, April 14, 2025

5:45 PM

1) MEETING OPENING

1.A) Roll Call

Meeting called to order at 5:42 pm - DELETE AFTER

Present:

Kay Eggert
Kristine Sauter
Edward Ruffalo
Pheng Thao
Jason Kolpack
James Bacon
Nick Ross

1.B) Pledge of Allegiance

The Pledge of Allegiance was recited by all.

2) CLOSED SESSION

2.A) Motion to go into closed session at

Motion to enter closed session .

Motion by James Bacon, second by Edward Ruffalo.

Final Resolution: Motion Carried.

Aye: Kay Eggert, Kristine Sauter, Edward Ruffalo, Pheng Thao, Jason Kolpack, James Bacon, Nick Ross

Nay: None

Abstain: None

Recusal: None

2.B) Wisconsin State Statute 19.85(1)(c)- Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for the purpose to discuss the Professional Educator Preliminary Notice of Non-renewal(s)

2.C) Wisconsin State Statute 19.85(1)(c)- Considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility, for the purpose to discuss a Principal Personnel Matter

2.D) Motion to return to open session

Motion to approve .

Motion by James Bacon, second by Kristine Sauter.

Final Resolution: Motion Failed.

Aye: None

Nay: None

Abstain: None

Recusal: None

3) POSSIBLE RECESS/RECONVENE at 6:00pm

4) APPROVAL OF AGENDA (GC-2: Governing commitments)

4.A) Board Member request to remove Consent Agenda Item(s) for Separate Consideration

4.B) Approval of Agenda

Motion to approve the agenda as presented.

Motion by James Bacon, second by Nick Ross.

Final Resolution: Motion Carried.

Aye: Kay Eggert, Kristine Sauter, Edward Ruffalo, Pheng Thao, Jason Kolpack, James Bacon, Nick Ross

Nay: None

Abstain: None

Recusal: None

5) SPECIAL PRESENTATION

5.A) Student School Board Representative Report

5.B) Appleton West High School Performance

5.C) Recognizing Board Member James Bacon

6) PUBLIC INPUT (GC-3.3: Initiate and maintain effective communication with the citizens.)

6.A) Public Input

7) BOARD DEVELOPMENT (GC-2.2: The Board will assure that its members are provided with training and professional support necessary to govern effectively.)

7.A) None

- 8) **INFORMATION FOR BOARD DECISION PREPARATION (OE-8.4: Assure that the Board had adequate information from a variety of internal and external viewpoints to assure informed Board decisions.)**

8.A) **Business Services Update(s):**

AP Check Register-March 2025

8.B) **School/Student Services Update(s): None**

8.C) **Personnel Services Update(s):**

Professional Educator New Hire(s)

Professional Educator Contract(s)

Professional Educator Contract Change(s)

Professional Educator Resignation(s)

Professional Educator Preliminary Notice of Non-renewal(s)

IFC- PE New Hires 4.14.25.pdf 

IFC- PE Contracts 25_26 4.14.25.pdf 

IFC- PE Contract Change(s) 4.14.25 (1).pdf 

IFC- PE Resignation(s) 4.14.25.pdf 

IFC- PE Contract Preliminary Notice of Non-renewals 4.14.25.pdf 

- 9) **BOARD'S CONSENT AGENDA (GC-2.4: The Board will use a consent agenda as a means to expedite the disposition of routine matters and dispose of other items of business it chooses not to discuss.)**

9.A) **Board Meeting Minutes from March 31, 2025**

BOE Meeting minutes 3.31.25 (1).pdf 

Motion to continue .

Motion by Jason Kolpack, second by Kristine Sauter.

Final Resolution: Motion Failed.

Aye: None

Nay: None

Abstain: None

Recusal: None

- 10) **SUPERINTENDENT'S CONSENT AGENDA (OE-8.10: Provide for the Board adequate information about all administrative actions and decisions that are delegated to the Superintendent but required by law to be approved by the Board.)**

10.A) **Professional Educator New Hire(s)**

IFC- PE New Hires 4.14.25.pdf 

10.B) Professional Educator Contract(s)

IFC- PE Contracts 25_26 4.14.25.pdf 

10.C) Professional Educator Contract Change(s)

IFC- PE Contract Change(s) 4.14.25 (1).pdf 

10.D) Professional Educator Resignation(s)

IFC- PE Resignation(s) 4.14.25.pdf 

10.E) Professional Educator Preliminary Notice of Non-renewal(s)

IFC- PE Contract Preliminary Notice of Non-renewals 4.14.25.pdf 

Motion to continue .

Motion by Pheng Thao, second by James Bacon.

Final Resolution: Motion Failed.

Aye: None

Nay: None

Abstain: None

Recusal: None

11) REPORTS (OE-8.2: Provide for the Board, in a timely manner, information about trends, facts, and other information relevant to the Board's work.)

11.A) Business Services Report:

Current Budget Update-How did we get here?

Current Financial Outlook 4.14.25.pdf 

11.B) School/Student Services Report:

Attendance Update

BOE Attendance Update 4.14.25.pdf 

11.C) Personnel Services Report: None

12) BOARD BUSINESS

12.A) AP Check Register-March 2025

Motion to adjourn .

Motion by Nick Ross, second by James Bacon.

Final Resolution: Motion Failed.

Aye: None

Nay: None

Abstain: None
Recusal: None

12.B) Policy Update: 453.1- Emergency Nursing Services

IOI Emergency Nursing Services Policy 453.1.pdf 

Draft 453.1 Emergency Nursing Services Policy.pdf 

12.C) Policy Update: 453.3 -Communicable Diseases

IOI- Communicable Disease Policy 453.3 4.14.25.pdf 

DRAFT 453.3 Communicable Disease Policy .pdf 

12.D) Policy Update: 453.4- Administration of Drug Products/Medications to Students

IOI-Policy 453.4 - Administration of Drug Products_ Medications to Students.pdf 

Draft Policy of Medication Admin Policy 453.4.pdf 

12.E) Policy Retirement: 453.6 Rule- First Aid

IOI-First Aid 453.6 4.14.25.pdf 

DRAFT First Aid-453.6 4.14.25.pdf 

12.F) Consent Agenda Item(s) Removed for Separate Consideration

13) ITEMS OF INFORMATION

13.A) April 1, 2025- School Board Election Results

AASD Election Results 2025.docx.pdf 

14) FUTURE MEETINGS

15) ADJOURN

15.A) Motion to adjourn the meeting

Department: Board of Education

Motion to adjourn .

Motion by James Bacon, second by Nick Ross.

Final Resolution: Motion Failed.

Aye: None

Nay: None

Abstain: None

Recusal: None